

# FARLEIGH

## SCHOOL

<b>Job Description</b>	<b>1:1 Teaching Assistant</b>
<b>Responsible to:</b>	Head of Learning Support
<b>Particular Responsibilities:</b>	<ul style="list-style-type: none"> <li>• Assist class teachers in the educational and social development of pupils under the direction and guidance of the class teacher and Learning Support, where appropriate.</li> <li>• Assist class teacher in the implementation of Schemes of Work for the pupil and help monitor their progress.</li> <li>• Provide support for the individual pupil inside and outside the classroom to enable them to fully participate in activities.</li> <li>• Work with other professionals, such as speech therapists and occupational therapists, as necessary.</li> <li>• Assist class teacher to form individual education plans</li> <li>• Work with the teacher to set work to meet IEP targets</li> <li>• Enable the teacher to undertake a more advanced range of learning activities by working with the pupil against agreed plans.</li> <li>• Help to develop and implement lesson plans and teaching materials at a basic level for the pupil</li> <li>• Provide feedback to teachers on pupil performance.</li> <li>• Assist the class teacher in the monitoring and recording of pupil progress to track individual achievement.</li> <li>• Assist the class teacher with testing and assessment activities for the pupil</li> <li>• Provide support in P.E. lessons.</li> <li>• Be familiar with the school’s policies and procedures for child protection, countering bullying and health and safety and be aware of the appropriate response needed in these areas.</li> <li>• Be a good role model to the children.</li> <li>• Carry out lunch and break duty daily.</li> <li>• Be prepared to attend whole school events and demonstrate an interest in children throughout the school.</li> <li>• Perform or undertake any other key responsibilities, which the Headmaster, Head of Learning Support or class teacher may reasonably assign or be commensurate with the level of responsibility.</li> </ul>
<b>Review:</b>	This job description may be reviewed and may be subject to amendment or modification at any time after consultation with the post holder. It is not a comprehensive statement of procedures and tasks but sets out the main expectations of the School in relation to the post holder’s professional responsibilities and duties.
<b>Safeguarding:</b>	Farleigh School is committed to safeguarding and promoting the welfare of children and expects all staff and volunteers to share this commitment. You will undertake your role and responsibilities in accordance with Farleigh School Child Protection Policy and Guidelines. The successful applicant will be required to have an enhanced DBS disclosure.